PBF & Family Planning Meeting program

September 14-15
Institute for Tropical Medicine
Nationalestraat 155, Antwerp, Belgium

**Day 1 | September 14**

**8:30 - 9:00 AM**
Registration and coffee
Organizers: ITM

**9:00 - 9:30 Introduction to Workshop**
- 10 min for self-introductions among participants at their table (6-9 participants per table)
- Review the agenda & objectives

**Speakers:** Bruno Meessen, Tamara Goldschmidt, Moazzam Ali
**Format:** PowerPoint

**Session objectives:**
- Get to know other participants
- Cover logistics and welcomes
- Acknowledge sponsors and key partners and the organizing committee

**9:30 - 10:45 - Situation at country level**
**Topic:** PBF in LMICs (presentation 1) and the Cameroon case study (presentation 2)
**Speakers:** François Staco and Jeannette Afounde
**Chair:** Rena Eichler
**Note taker:** Aloys Zongo
**Format:** 2 presentations + facilitated discussion

**Session objectives:**
- Participants have a shared understanding of the shortcomings of estimating quality of FP services in PBF programs at the country level

**10:45 - 11:00 - Coffee break (ITM)**

**11:00 - 12:15 - Theories of change**
**Topic:** Theory of Change for Vouchers, Franchising (presentation 1), and PBF (presentation 2)
**Speakers:** One speaker nominated from each sub-committee
**Chair:** Eric Bigirimana
**Note taker:** Khullat Munir
**Format:** 2 presentations + facilitated discussion

**Session objectives:**
- Participants have a shared understanding of how vouchers, franchising, and PBF affect family planning service delivery (quality and quantity)

**12:15 - 1:15 - Lunch (ITM)**

**1:15 - 2:30 - QoC FP Frameworks**
**Topic:** Conceptual and Donor perspectives on quality of care of family planning

**Speakers:** Moazzam Ali & Vicky Boydell on Rights-Based Approach & QoC in FP (presentation 1); Brendan Hayes on donor perspective (presentation 2)
**Chair:** Solome Kiribakka Bakeera
**Note taker:** Khullat Munir
**Format:** 2 presentations

**Session objectives:**
- Participants have a shared understanding of how QoC for FP can be conceptualized

**2:30 - 2:45 - Break (ITM)**

**2:45 - 3:45 - Small Groups: Challenges at country level**
**Facilitator:** Tamara Goldschmidt & Bruno Meessen
**General note taker:** Joël Arthur Kiendrébéogo & Serge Mayaka
**Group note takers:** One selected by each small group
**Format:** Small groups design thinking/brainstorming activity
**Materials:** Powerpoint, Post-its, newsprint, markers, 5 tables

**Session objectives:**
- Identify and map the challenges to updating and implementing FP indicators in PBF programs
- Preliminary work for the follow-up implementation research

**3:45 - 5:15 - Small Groups: Priority dimensions**
**Facilitator:** Tamara Goldschmidt
**General note taker:** Paula Quigley
**Group note taker:** One selected by each of the five small groups
**Format:** Small groups (20 min breakout), each presents to full group (25 min), full group votes (30 min)

1. Groups around five tables discuss priorities (topics, parameters, and populations)
2. Define 4 - 5 priority dimensions for developing indicators for day 3
3. Present ideas to full group

**Materials:** Powerpoint, newsprint, markers, 5 tables, small sticky dots
**Objective:**
Identify 4 - 5 dimensions to be covered by groups developing indicators on day 2

**5:15 - 5:30 - Wrap up Day 1**
**Facilitator:** Bruno Meessen

**5:30 - 6:30 - Reception at "Karibu" (ITM)
Day 2  |  September 15

**8:15 - 8:50 - Breakfast presentation**

(optional): Data visualization to improve family planning

Speaker: Nicolas De Borman
Facilitator: Tamara Goldschmidt   Note taker: to be identified
Format: Presentation + moderated discussion
Materials: Power point
Objective: Participants will learn how geo-localizing gaps in family planning services and family planning needs can be used to identify and target priorities

**9:00 - 9:15 - Intro and re-cap Day 1**

Speaker: Metrics sub-committee representative (Dominic Montagu TBC)
Chair: Paula Quigley   Note taker: to be identified
Format: 1 presentation + moderated discussion
Objective: Define characteristics of metrics that are appropriate for measuring FP in PBF

**9:45 - 11:00 - Small Groups: Defining metrics**

(Also considering how metrics are weighted based on desired outcomes)
Facilitator: Tamara Goldschmidt
Format: Small group work
Materials: Power point, markers, newprint
Objective: Create metrics that can be recommended to PBF programs

**11:00 - 11:15 - Coffee will be available in the foyer**

(self-service during group work)

**11:15 - 12:00 - Group presentations**

Topic: Indicators for FP services in PBF programs
Reporters: Nominated within each group
Note taker: to be identified
Format: Presentations by groups
Materials: Power point, markers, newprint
Objective: Share results of group work

**12:00 - 12:30 - Prioritizing metrics across groups**

Topic: Prioritization of the metrics defined by the groups during the Defining Metrics session
Facilitator: Tamara Goldschmidt
Note taker: to be identified
Format: Plenary consensus session
Objectives: Using a participatory process TBD (Delphi or similar process), produce a short list of recommended indicators.

**12:30- 1:15 - Lunch (ITM)**

**1:15 - 2:15 - Small Groups Breakout Sessions**

Topics: - Theory of Change
- Implementation Research gaps
- Implementation at country level
- Implementation at global level
- Innovation
General facilitator: Tamara Goldschmidt
Small-group facilitators: Bruno Meessen & Peter Eerens (ToC), Moazzam Ali & Catherine Korachais (Research), Jean Claude Taptue (implementation at country level); Nicolas de Borman (implementation at global level); someone close to NCOs & operations (innovation)
Format: Small group work
Materials: A slide with a list and short description of each small group, newprints, markers, tape
Objective: Defining recommendations for each topic area

**2:15 - 3:15 - Presentations by small groups**

Chair: Olivier Basenya
Reporters: Nominated within small groups
Note taker: Peter Eerens
Format: Presentations by groups
Objective: Learn key messages from each small group

**3:15 - 3:45 - Next Steps**

Facilitators: Bruno Meessen & Tamara Goldschmidt
Note taker: Catherine Korachais
Format: Facilitated group discussion
Objective: Define what will be done, and by whom, and timelines, in order to see outputs and outcomes from the meeting
- Report/communications
- CoPs
- Other topics
Format: Open discussion

**3:45 - 4PM - Closing**

Speaker: Moazzam Ali

**4:00 - 4:30 - Final break / networking**

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**Thanks for your participation!**

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**AN ACTIVITY PROPOSED BY**

**COLLECTIVITY**

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**IN COLLABORATION WITH**

[Images of collaboration logos]